

STATE OF HAWAII

REQUEST FOR SOLE SOURCE

04 FEB -3 P2:30

04 FEB -2 P2:45

TO: Chief Procurement Officer

STATE PROCUREMENT OFFICE STATE PROCUREMENT OFFICE
STATE OF HAWAII STATE OF HAWAIIFROM: Department of Human Services--Benefit, Employment & Support Services Division
(Department/Division/Agency) (BESSD)--Administration

Pursuant to § 103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

Description of goods, services, or construction:

Reconfiguration of existing Herman-Miller Modular System Panels/components for the Administration in Haseko Building, Suite 606 and 615.

Installation of additional modular components for BESSD staff.

Purchase of additional modular components for existing Herman Miller Modular System panels for twenty-five BESSD staff.

This supplements request number 04-19-R. An alternate proposal with the landlord impacts all administrative staff in Suite 606 who are not situated in offices.

Name of Vendor:	Office Pavilion/Contract Furnishers of Hawaii	Cost:	\$155,000
	1600 Kapiolani Blvd., 17th Floor		(\$125,000 for purchase
Address:	Honolulu, Hawaii 96814		30,000 for reconfig., etc.)

Term of Contract:	From: January 2004 UPON CPO APPROVAL	To: June 2004	Prior Sole Source Reference No
			04-19-R

The goods, services, or construction has the following unique features, characteristics, or capabilities:

The existing Herman Miller Modular System panels/components have a unique feature which is sized according to nominal dimensions. A product that is sized in actual dimensions will be too large for the interior dimensions created by the existing panels.

This Company originally provided the existing modular components and can provide the additional components for needed workstation reconfiguration. It has been providing the manufacturer-certified services to maintain lifetime warranty on Herman Miller Office System products in BESSD.

How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work:
Purchase of additional modular components for existing modular system panels will enable BESSD Administration to relocate program specialists and project "conference staff in room" (615) and reconfigure the program area to receive program administrators and staff in a "reception area" that has adequate seating space. The reconfigured workstations will facilitate the space needs of the Food Stamps, Employment and Training, Child Care, Electronic Benefit Transfer, Head Start, and Pre-plus program staff.

At least seven (7) new positions are being accommodated and the program area is being reconfigured to accommodate the needs of the remaining staff. Additional components may be required to adequately reconfigure the "reception and clerical" area and the program staff areas which would include four (4) HAWI test stations.

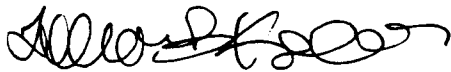
The following other possible sources for the goods, services, or construction were investigated but do not meet our needs because:

Direct Questions To: Conroy Chow

1/15/04 *cut*

Phone: 586-7255

I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.



Department/Agency Head

Date

Director:

Title (If other than Department/Agency Head)

Chief Procurement Officer's Comments:

Please ensure adherence to applicable administrative and statutory requirements.

Expenditure may be processed through a purchase order: Yes ☐ No ☒ If no, a contract must be executed and funds certified.

☒ Approved

☐ Denied


Chief Procurement Officer

2/18/04
Date

STATE OF HAWAII NOTICE OF SOLE SOURCE

The Chief Procurement Officer is in the process of reviewing the request from the Department of Human Services—Benefit, Employment & Support Services Division for the sole source purchase of the following goods, services, or construction:

Reconfiguration of existing Herman Miller Modular System Panels/components for the Administration in Haseko Building, Suite 606 and 615.

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Vendor: Office Pavilion / Contract Furnishers of Hawaii

Address: 1600 Kapiolani Blvd., 17th Floor
Honolulu, Hawaii 96814

Term of Contract:	From:	To:	Cost: \$155,000.00
	UPON CPO APPROVAL	JUNE, 2004	(\$125,000 for purchase \$30,000 for reconfig., etc)

Direct any inquiries to:	
Department: Human Services—Benefit, Employment & Support Services Division	Phone Number:
Contact Name/Title: Conroy Chow	808 / 586-7255
Address:	Fax Number:

Date Notice Posted: 2/04/04

A copy of this notice of sole source shall be posted by the Chief Procurement Officer and the purchasing agency in an area accessible to the public, at least seven (7) calendar days prior to any approval action.

Submit written objections to this notice to issue a sole source contract within seven (7) calendar days from the date this notice was posted to:

Chief Procurement Officer
Office/Agency SPO
Address 1151 PUNCHBOWL STREET, ROOM 416
HONOLULU, HAWAII 96813